

MORETONHAMPSTEAD PRIMARY SCHOOL

Governing Body

Meeting - Part I Minutes

Date/Time	9 th May 2019 at 18:00	Location	Moretonhampstead Primary School				
Attendees	Initials		Attendees	Initials			
Anne Burns	AB	Staff	Vivienne Hodges	VH	Co-opted		
Maria Howarth	MH	Vice-Chair, Co-opted	Claire Hyne	CH	Co-opted		
William Bentall	WB	Head teacher	Poppy Burgess	PB	Parent Governor	18.30	
Shaun Elliot	SH	Parent Governor					

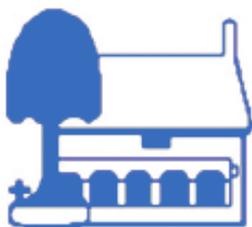
Apologies	Initials	Reason (Category of Governor)
Dominic Course	DC	personal
Mike Jeffery	MJ	Work commitments

Absent without Apology	Initials
Steven Hulme	SH

In Attendance	Initials	(anyone who is not a governor/associate)
Rachel Hill	RH	Clerk

Minutes to
Apologies
Website

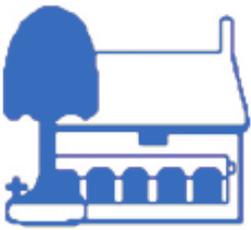
	Agenda	Led by
1	Welcome and Apologies	MH
2	Declaration of Interests	MH
3	Merger and Consultation Update	MH
4	Headteacher's report including safeguarding	WB
5	Staffing/Class Structure 2019/20	WB
6	Monitoring	WB
7	Policies for review and ratification	WB
8	Minutes of the last meeting	MH



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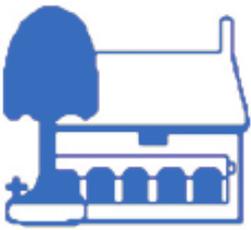
Agenda Number	Details of discussion	Responsible for Action
1	Welcome and Apologies In the absence of the Chair the Vice-Chair, Maria Howarth (MH) welcomed all to the meeting. Apologies from DC and MJ were sanctioned.	
2	Declarations of Interest None.	
3	Merger & Consultation Update A letter from Rachel Shaw about this matter had been received and read by governors. DC reported through Maria that an ESW merger would not be taking place as two of ESW's schools were recently rated RI and ESW therefore had no capacity for improvement at SDCC. ESW has also withdrawn their back office commitment to SDA. There should have been a contract in place until August 2020. The proposal will now be to join with another Trust and initial conversations are taking place. Directors have met with the RSC and ESFA to discuss next steps. Both these organisations have been supportive. The present top priorities for SDA were listed. School funding, mutual fund claims, cleaning and pre-school fees are issues that the school does not have answers for at the moment and these matters would have been dealt with by ESW through back office support. It was agreed that governors would appreciate an update about what is happening regarding redundancies (at Academy and school level) and the consultation. MH to ask DC to take this to Directors for a response. WB mentioned that the school will need to remain within budget.	MH/DC



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4	<p>Head teacher's Report</p> <p>WB reported. His report had been emailed to all governors prior to the meeting.</p> <p>At present there are 136 children on the roll. There have been no leavers so far this term but it is expected there will be some. 20 pupils will be coming in September. 21 will leave.</p> <p>WB has attended a DAF meeting regarding Ofsted and their new framework. It would seem that more focus will be on the quality of education and less on data. Intent, implementation and impact are 3 key points they will look for. WB will give staff training on this.</p> <p>In maths the school is projecting 78% in KSI. Anne added that staff continue to develop the greater depth. ARE, 11% GDS in maths. 100% are expected to make expected progress from EYFS but some children need to close the gap with peers. Judgements in Y2 are now well evidenced which is an improvement. KS2 maths predictions are slightly above national. Figures are based on testing in early February. AB thinks all pupils have progressed since that testing. Much work on greater depth has taken place along with problem solving. Manipulatives have also been used working towards a pictorial approach. AB would like to roll out 'the surgery' which enables pupils to have ownership of their learning. Disadvantaged pupils current projected progress is currently predicted to be a negative figure. Ongoing surgery, morning booster, problem a day and book camp sessions have been introduced to improve this.</p> <p>Reading projections for KS1 are at 89%. There has been real progress in writing for Y2 this year. KS2 projections are mid 80's. Grammar, punctuation and spelling has come on since testing. Y6 English language and terminology is good now. Overall the children are at, or have made, expected progress. Disadvantaged progress is positive in writing and under in reading. Pupil Progress Meetings have been held with teachers in years 3,4,5- issues highlighted include year 5 writing and self-editing skills. Writing is positive progress scores for Ys 3, 4 and 5.</p> <p>EYFS are looking at projections of 84% which would be slightly above national. 80% of boys are ARE in writing.</p> <p>The school has had a big push this year on the quality of writing across the curriculum to extend writing skills.</p> <p>A positive Hub visit took place in March. Presentation and pride has improved across the school. Behaviour across school was described as outstanding and the school was praised as being calm, friendly and purposeful.</p> <p>SE asked about the accuracy of pupil assessment and data. WB responded that monitoring, book looks and teachers cross over talks will explain (with evidence) why pupils have been assessed as they have. Day to day assessment is strong. Data is more accurate.</p> <p>WB advised that Pre-School will become an LGB responsibility instead of director led. The school will need to have a pre-school committee and it will be on our agenda. It is important to ensure policies are correct.</p> <p>The school has one cleaner but there have been no applications for vacant cleaner position so far.</p>	<p>Agenda Item</p>
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5	<p>Staffing and Class Structure</p> <p>Risks: prolonged staff absence.</p> <p>The meeting moved to Part II minutes.</p> <p>The meeting returned to Part I minutes</p> <p>There has been some staff pooling across schools.</p> <p>It has been an uneasy and turbulent time but staff have been resilient with a positive atmosphere and children have been put first.</p>	
6	<p>Monitoring</p> <p>There has been a book look. PB reported that across the board there is a change in understanding for the better in children about their topic. Next steps is to hold an event for children to work towards. Governors to come in on 3rd June, 4pm to talk to the teachers and then come in to talk to the children on the 19th June.</p> <p>The monitoring calendar was handed to WB and discussed. WB would like to review play time at the school as some playleaders are more reluctant to stay in role.</p> <p>The school is Talking to Premier Sport to look at the quality of what they provide. A governor group discussion with children about playtime would be good.</p>	All
7	<p>Policies for review and ratification</p> <p>The following policies were reviewed and ratified:</p> <ul style="list-style-type: none"> • Collective Worship • Accessibility Plan • Outdoor Education & Visits • Governor Visits • Sex & Relationships <p>WB has sent a letter to parents about SRE next term.</p> <p>Spray deodorants (non use of) was discussed. AB to discuss with teachers.</p>	AB
8	<p>Minutes from the Last Meeting</p> <p><u>i Minutes Agreed</u></p> <p>The minutes of the last meeting were agreed as a true and accurate record and signed by MH.</p> <p>Any Other Business</p> <ul style="list-style-type: none"> • Tidiness of school grounds was discussed. Anything left in the grass makes it difficult to cut. Could there be a tidy Friday when children clear? WB advised he would do what he can. • Could there be recycling bins with lids. 	WB
Details of next meeting		
Date/Time	TBA	Location
		Moretonhampstead Primary School

The meeting closed at: 20.07